

CROSSROADS COMMUNITY, INC.
JOB DESCRIPTION

TITLE: Residential Monitor

REPORTS TO: Residential Rehabilitation Program (RRP) County Manager

POSITION SUMMARY: This is a temporary, on-call position working in Crossroads Community Rehabilitation Residences to ensure safety and security for the residents. Shifts are typically overnight, but could on occasion include daytime hours. The Residential Monitor remains at the residence for the entire shift and addresses any safety issues or concerns that arise, following agency policies. Shifts typically range from 8 – 12 hours, depending on need.

REQUIREMENTS:

- High School Diploma or equivalent
- Willingness to assume responsibility for a safe environment
- Knowledge of and ability to implement safety procedures including calling for assistance.
- Physical mobility and dexterity to manage the environment in the event of an emergency.
- Ability to read, write, and speak English well enough to communicate with others.
- Pass the agency’s background check.
- Clean driving record to support insurability by the agency’s insurance carrier.
- Valid driver’s license and ability to drive legally and safely transport clients in own vehicle if needed.
- Possession of CPR/First Aid certification.

ESSENTIAL DUTIES:

Report to and remain at the assigned residence, unless directed otherwise by supervisor.

Assume responsibility for safety in the residence and security of the residence.

Assist clients if needs arise during the shift.

Call designated emergency or support personnel if/when warranted.

Follow agency safety policies and procedures.

Employ crisis management and de-escalation techniques according to agency policy and guidelines.

Document all incidents, issues or safety concerns during the shift and communicate to supervisor.

Comply with Crossroads’ Confidentiality Policy and HIPAA requirements regarding access to clients’ Protected Health Information.

Safely transport clients in agency or own vehicle if needed.

CCI RESERVES THE RIGHT TO MODIFY, INTERPRET, OR APPLY THIS JOB DESCRIPTION IN ANY WAY THAT CCI DESIRES. THIS JOB DESCRIPTION IN NO WAY IMPLIES THAT THESE ARE THE ONLY DUTIES, INCLUDING ESSENTIAL DUTIES, TO BE PERFORMED BY THE EMPLOYEE OCCUPYING THIS POSITION. *THIS JOB DESCRIPTION IS NOT AN EMPLOYMENT CONTRACT, IMPLIED OR OTHERWISE. THE EMPLOYMENT RELATIONSHIP REMAINS AT-WILL.* AN EMPLOYEE MUST BE ABLE TO PERFORM THE ESSENTIAL JOB DUTIES OF THIS POSITION, WITH OR WITHOUT REASONABLE ACCOMMODATION.

By signing below, I am indicating that I have received a copy of this job description and that I have read the job description.

Employee Name (print): _____

Employee Signature: _____ Date: _____